

Best Practice to Follow for Hiring and Firing in Your Practice



Survival Series 2019

Date: Thursday, May 16, 2019 Time: 8:30 am—10:30 am

Place: Monroe County Medical Society

The Park at Allens Creek 132 Allens Creek Road Rochester, NY 14618

Topics to include:

- Interviewing do and don'ts
- WTPA forms
- Employment agreements
- PTO management
- When and how can I do a background check
- Can I terminate staff when they are on FMLA?
 Short or long term Disability?PFL?
- COBRA notifications
- Completing I-9 forms
- Disciplinary terminations
- Consideration of possible harassment/discrimination claims
- Severance agreements

Program Registration Fees
MCMS & 7th District Member:
\$35 per office (unlimited staff) or \$50 per office non-member
For more information:
Call (585) 473-7573 or mcms@mcms.org

PRESENTER:

Paul Keneally, Esq. Underberg & Kessler, LLP



Mr. Keneally has extensive expertise in labor and employment law, including matters involving

union elections; restrictive covenants; executive compensation; wage and hours issues; overtime; discrimination and harassment; family and medical leave; and disability issues. He is a partner and chair of the Firm's Litigation and Labor & Employment Practice Groups. He is a regular lecturer for Monroe County Medical Society, the Society of Human Resource Management and other professional groups.

	Online	e registration is available at www.mcms.org
Name(s):		
Practice Name:		
Phone Number:		E-mail:
		parketing purposes. Unless this permission is revoked in writing to MCMS, by virtue of am participants agree to the use of the event photo in MCMS marketing.
		S and 7th District Member: \$35 per office Non-member: \$50 per office MCMS membership application within three months, the registration fee will be applied to your first year's dues payment.
☐ Payment of \$	is enclosed. (Ch	eck payable to "MCMS") Please e-mail a receipt. Please bill my credit card \$
Cardholder Name:		Card Number:
Exp. Date:	Verification Code:	Address associated with card:
	Signature:	
		Send completed form and payment to:

Best Practice to Follow for Hiring and Firing in Your Practice, May 16, 2019

MCMS Cancellation Policy: Cancellation requests must be sent via e-mail to mcms@mcms.org with "Cancellation Request" in the subject line. Correspondence must include event title, date and time, registrant's name, and payee's contact information. If cancellation notice is provided at least 7 days prior to the scheduled event, a refund may be requested, minus a 20% processing fee. If cancellation notice is provided at least 1 day prior to the scheduled event, a credit voucher will be issued for the full amount paid that may be used by anyone in the practice within one year of the original event date. Questions? Contact mcms@mcms.org or at 585-473-7573.

Monroe County Medical Society, 132 Allens Creek Rd., Rochester, NY 14618 Fax: (585) 473-7641 Email: mcms@mcms.org